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PUNJABI UNIVERSITY PATIALA.
(Examination Branch)
SHORT TERM E-TENDER NOTICE

E-Tenders on item rate basis through electronic tendering process are invited by the undersigned from the Manufacturers/ Suppliers/ Dealers (Registered Firms) etc., for fulfilling the eligibility criteria mentioned herein that should be uploaded and received on www.tenderwizard.com/PUNJAB

1. Last date and Time for receipt of Tender online : Date 06-09-2021 17:00
2. Time and date of opening Technical bid : Date 07-09-2021 12:00 Noon
3. Time and date of opening Financial bid : Date 07-09-2021 16:00

Sr.No	Name of work	Earnest Money	Tender Fees	Bid processing fee.	Time Period
1	Purchase of Papers for Examination Branch at Punjabi University Patiala.	30,000/- Refundable	2,240/- (2000+12%GST) Non refundable	2360/-	10 Days

Aspiring Tenderer who has not obtained the User ID and password for participating in e- tendering may obtain the same by registering in the e- procurement portal www.tenderwizard.com/PUNJAB. The Tenderers once registered can participate in any of the department tenders. For any clarification contact 9257209340, 0172-5035985, 8146699866 or E-mail : etenderhelpdeskpb@gmail.com, pavitar.s@etenderwizard.com

All other details can be seen in the bidding document.

Terms and conditions:-

1. The Tender Fees & Earnest Money(separately) should be paid through e-payment (Internet Payment Gateway(Debit & Credit), Net banking & National Electronic Funds Transfer) only.
2. Bid Processing fee should be paid through e- payment(Debit/Credit or Net Banking only).
3. In case Earnest Money, Tender Processing Fees and Bid Processing Fes are not deposited, the bids will not be considered and rejected straightaway.
4. The Tender documents shall be uploaded in 2 folders.
 - (i) Folder-A: Shall contain pre qualification documents such as Registration, PAN No., GST, Experience Certificate, Income Tax Return for 2 Years and non-Black list Self certificate etc. The documents uploaded on website will have to be submitted in physical form duly signed by the contractor on each page along with tender form.
 - (ii) Folder-B: shall contain financial bid on the prescribed form.
5. In case earnest money is not deposited or not having the required value, the bids will not be considered and rejected straightaway.
6. The folder-B: shall be opened only of those tenderer who will be found technically qualified for the supply.
7. Corrigendum /Addendum/Corrections, if any will be published in the University web site. The Firm may continue to check the website www.tenderwizard.com/PUNJAB and the university website www.punjabiuniversity.ac.in regularly.

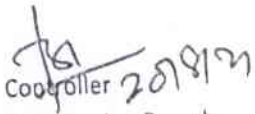
PRE-QUALIFICATION REQUIREMENTS:-

1. Suppliers/Dealers (Registered Firms) can participate in this tender.
2. The Supplier/Firm shall submit a copy of PAN No., GST No. etc.

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3. The Supplier/Firms shall submit copies of income tax return for the last 2 years.
 4. The Supplier/Firms shall submit Self certification that they have not been debarred/black listed by any Govt. /Semi Govt. Organization or any Corporation at any stage.

OTHER REQUIREMENTS:

1. If there is holiday on the opening day of the tender, the tender shall be opened on the next working day at the same time and at the same place. The tender will be opened in the office of the Dean Academic Affairs.
2. The Purchase Committee reserves the right to reject the tender without assigning any reason before/after opening of the tender and the tenderer shall have no right or any claim whatsoever for the same on this account.
3. The order for quantity of Papers can be increased or decreased. The Supplier/Tenderer shall have no right of any claim whatsoever for the same on this account.
4. University reserves the rights to make inspections of the material received from the tenderers /suppliers on frequent intervals.
5. The rate quoted by the Supplier/Tenderer shall be inclusive of all the taxes i.e. GST or any other taxes levied by Central Govt. or State Govt. authority or local bodies including their variations as notified by the concerned authority from time to time and also of all the new taxes and levies that may be imposed. Firm will supply the material on quoted rates which include F.O.R., Loading, Unloading, stacking and inclusive all taxes. Nothing Extra shall be paid.
6. The Supplier/Tenderer shall comply with the proper by- Laws and legal order of the local body or authority under the jurisdiction of which the supply is executed and pay all fees and charges for which he may be liable Nothing extra shall be payable by the University on this account.
7. The quoted rates shall be valid for full time limit mentioned in the tender / Order. In case of failure of supply of material as per terms of the agreement, the earnest money deposited with the University shall be forfeited. In case of deficiency in the quality of paper, penalty may be imposed and decision of Purchase Committee will be final. The Jurisdiction will be Patiala (Punjab) only.
8. Payment of items received against bill will be made after complete verification of specification by the committee and necessary deductions as per government rules will be done.
9. Supply of Paper to Examination branch, Punjabi University Patiala within 10 days after issue of supply order.
10. For any other clarification regarding tender contact Ph. No. 0175- 5136370, 9501500805 email id. coe@pbi.ac.in .


Controller 20/8/21
Examination Branch
Punjabi University,
Patiala.
email id. coe@pbi.ac.in
Ph. No. 0175- 5136370



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SPECIFICATIONS FOR PURCHASE OF PAPERS
FOR
EXAMINATION BRANCH AT PUNJABI UNIVERSITY PATIALA.

Sr. No.	Item Specification	Qty
1	Result Sheet Paper (Size 15"x12") 106 GSM	300 Packets (1 Pkts = 1000 Sheets)
2	Result Sheet Paper (15"x12") 80 GSM	50 Packet (1 Pkts = 1000 Sheets)
3	Gugdet Paper (10"x12") 106 GSM	300 Packet (1 Pkts = 1000 Sheets)
4	Cut List Paper (10"x12") 80 GSM	200 Packet (1 Pkts = 1000 Sheets)
5	A-4 Paper 75 GSM (Bilt Power Company)	2000 RIM (1 RIM = 500 Sheets)
6	Legal Paper 75 GSM (Bilt Power Company)	750 Packet (1 RIM = 500 Sheets)

Controller *[Signature]*
20/8/21
Examination Branch
Punjabi University,
Patiala.

[Signature]



PUNJABI UNIVERSITY, PATIALA

(Established Under Punjab Act No. 35 of 1961)

Examination Branch is interested in purchasing different kinds of paper.
For details visit <https://tenderwizard.com/PUNJAB>

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REGISTRAR